

#1 --- Business Name: _____ Address: _____ Building/Suite #: _____

#2 - Area: _____

**CITY OF GOODYEAR FIRE DEPARTMENT
HAZARDOUS MATERIALS INVENTORY STATEMENT (SAMPLE)**

Chemical Name and Percent Concentration of Hazardous Ingredient	CAS #	*Physical State	*Maximum Amount at any one time in:			Hazard Classification(s) (based on IFC Chapter 27)	***NFPA Fire Diamond Designation per MSDS
			Use, Open System	Use, Closed System	Storage		
#3	#4	#5	#6	#6	#6	#7	#8 H = ____ F = ____ R = ____ S = ____
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							H = ____ F = ____ R = ____ S = ____

I, the undersigned, certify that the above information is accurate to the best of my knowledge.

#9
Date

#10
Printed Name

#11
Signature

(_____) #12
Phone Number

INSTRUCTIONS FOR COMPLETING HAZARDOUS MATERIALS INVENTORY STATEMENT (HMIS)

Following the sample form provided, complete the HMIS master as follows:

ITEM #	SUBJECT BASED ON HMIS FORM	INSTRUCTIONS
1	Business name, Street Address, Building/Suite #	Document business name, street address and, if applicable, building or suite #
2	Area	Document the specific building or room where the hazardous materials are stored, used or dispensed. As an example, The pool chemicals are stored in the "maintenance room". If hazardous materials are found in more than one building or room, a separate HMIS form is required for each building or room.
3	Chemical Name and Percent Concentration of Hazardous Ingredient	Document the highest percentage of hazardous material in the product by using the chemical name and percent concentration of hazardous ingredient: This information can be found on the Material Safety Data Sheet (MSDS) for the product. The information may be found in the section titled Hazardous Ingredients, Hazardous Components, or something similar. Trade names are not acceptable.
4	CAS #	Document the CAS # for the product. The information can be found on the MSDS in the section titled Hazardous Ingredients, Hazardous Components, or something similar.
5	Physical State	Document the physical state of the product at normal temperature and pressure: liquid, gas or solid
6	Maximum Amount at any one time in: Use, open system Use, closed system Storage	Document the maximum anticipated quantity of hazardous materials that could be stored in the building or area at any one time.
7	Hazard classification(s) (based on IFC Chapter 27)	The Goodyear Fire Department will assist in determining the hazard classifications. Please contact your Inspector at (623) 882-7300.
8	NFPA Fire Diamond Designation:	This information can most commonly be found on the MSDS.
9	Date	Self-explanatory
10	Printed Name	Self-explanatory
11	Signature	Self-explanatory
12	Phone Number	Self-explanatory

Definitions

Closed System - The use of a solid or liquid hazardous material involving a closed vessel or system that remains closed during normal operations where vapors emitted by the product are not liberated outside of the vessel or system and the product is not exposed to the atmosphere during normal operations; and all uses of compressed gases. Examples of closed systems for solids and liquids include product conveyed through a piping system into a closed vessel, system or piece of equipment.

Open System – The use of a solid or liquid hazardous material involving a vessel or system that is continuously open to the atmosphere during normal operations and where vapors are liberated, or the product is exposed to the atmosphere during normal operations. Examples of open systems for solids and liquids include dispensing from or into open beakers or containers, dip tank and plating tank operations.

Storage – The keeping, retention or leaving of hazardous materials in closed containers, tanks, cylinders, or similar vessels; or vessels supplying operations through closed connections to the vessel.